

## MOFGA Event Registration Policies

**Pre-registration** is required for ALL Events, unless otherwise noted. Upon receipt of your registration and payment, the MOFGA office will send you an email confirming your place in the workshop.

**Event Cancellations / Postponements:** If an event must be postponed or canceled for any reason, including inclement weather, every effort will be made to notify those who have pre-registered and have provided a contact phone number or email address. With this in mind, please provide your contact information.

**Reduced Rates:** MOFGA encourages attendees with limited financial resources to apply for scholarships. Work-study shares are available on a limited basis for some workshops/events.

**Refund Policy:** Registrants who are “no-shows” for an event, or cancel a registration less than five business days before a scheduled event, will not qualify for a refund. Refunds will be given by check or refund to your credit card, depending on payment type provided in the registration process.

**Events with Food Service:** Registrations received less than two business days before an event where food will be served are not guaranteed food service.

**Requests for Special Dietary Accommodations:** If you have a special dietary need or allergy, please make a note of it on your registration form or call the MOFGA office at least seven business days in advance of the workshop.

**Cell Phones:** Please silence your cell phone while attending any MOFGA program.

**Animals:** Participants may not bring pets to workshops; service animals are allowed.

**Childcare:** MOFGA provides childcare at a limited number of our events. With this in mind, please use your best judgment when attending our workshops and be considerate and mindful of the quality of the educational experience for fellow attendees.